

# GEN | ????? ?????? - General Procedures

- [RADAR TRANSFER -- מ"כמ תרבעה](#)
- [Update of procidures - מילהנ ונכדע](#)

# ????? ??"? -- RADAR TRANSFER

ססובמ הז להונ, LLLL בחרמב ם"כמה תודמע יוב (TAG תרבעה) לביילה תרבעה תטיש תא רידסהל איה הז להונ תרטמ תואיצמב תורקבה יוב ינכטה םואיתה רסוחה לע

1. {תורקב יוב} (TAG) לבייל (RELEASE) סילר עצבל שי בחרמב תורקב יוב הרבעהב.
2. אבה להונה יפ לע עצבל שי רפהלו השיגל א"ת יוב העונת תרבעה קלהמב.
  1. תטלוקה הדמעה לא לביילה תרבעה
  2. לביילה תא רשאת תטלוקה הדמעה
  3. העונתל רשק תרבעה עצבת תטלופה הדמעה

This procedure defines the way in which a tag is transferred between radar positions in the LLLL FIR; this procedure is based upon the premise that there is no technical contact between LLLL FIR positions and the LLLL FIR and Eurocontrol radars.

A. When transferring control between radar station wethin LLLL FIR the emitting station shall **RELEASE** instead of TRANSFER

B. This sequence of events shall describe the transfer of control between LLLL and LLBG radar stations.

1. Transfer of label to the receiving station
2. The receiving station shall accept the label
3. The emitting station shall perform radio transfer

# ????? ???? - Update of procedures

## 1. Method

1.1 Each controller at the LLLL fir shall follow updated information and follow the priority of documentation

1.2 Priority of documentation

1.2.1 NOTAMS as published by Vatis Operation department or by its certified replacement (ETC control room shift manager)

1.2.2 Amendments published at briefing section

1.2.3 SOP as published in this wiki or by Vatil ops department

1.2.4 Training material approved by VATIL 3 or by certified mentor

1.3 When an amendment to the SOP is occurring the following thing shall happen

1.3.1 VATIL 7 Shall release small briefing (read and sign) about the relevant sections and documentation

1.3.2 While updating the SOP for a duration of one month the update shall be marked in yellow and linked to a relevant briefing with updates about implementations.

1.4 When NOTAM is active for prolonged time it shall be published in the briefing area also as NOTAM

## 2. Roles and responsibilities

2.1 Vatil 7 - OPS Director

2.1.1 Vatil 7 shall maintain the SOP Updated and release briefing about upcoming changes

2.1.2 VATIL 7 Or ops department member shall publish relevant NOTAMS in the the ATS distribution

2.2 Vatil 3 - Training Director

2.2.1 Vatil 3 shall confirm the learning material is updated or the student have the ability to confirm that their knowledge is updated

## 2.3 Standard controller

2.3.1 Each controller shall check before an AIRAC update or whsn recived indication of any change for changes in the briefing section of the SOP and for implementation in the SOP

2.3.2 While preforming shift change the reliving controller shall confirm with three relifed controller about active Ammendments.